

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Monday
23 July 2018 in the Viewing Gallery of Ash Green Sports Centre commencing at 6.30pm.**

Present: Cllr I Mann
Cllr Mrs Clark
Cllr M Manley
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager
Miss K Law – Assistant Clerk and Finance Officer

1. Election of Chairman

Cllr I Mann was elected Chairman for the year 2018/19. PROPOSED Cllr Mrs Clark,
SECONDED Cllr V Ngwenya and UNANIMOUSLY AGREED

2. Apologies

Cllrs M Brown, Mrs Brammer, J Kelly

3. Declarations of Interests

None

4. Minutes of the Previous Meeting

The minutes of the meeting of 30 April 2018 were approved and signed as a true record.

5. Finance

5.1 Current Financial Position – the Finance Officer took members through the reports and the detailed income and expenditure against the budget, noting that although in deficit, the sports centre is in a better financial position than at the same time last year. This is partly due to the hall hire income. The Finance Officer advised that the Sports Centre does not need to request any payment from the Parish Council Grant at this time. The Income & Expenditure Statement was discussed and it was pointed out that there will be costs relating to the General Data Protection Regulations and no budget was set for these. The provision of teas & coffee will be discussed further with the reception staff. Staff costs are better than budgeted as 2 shifts per week are covered by the Clerk and Assistant Clerk. The Sports Centre budget is as expected for this time of the year, but we are coming into our quietest months..

5.2 Cllr V Ngwenya PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr Mrs Clark and AGREED.

6. SPORTS CENTRE MANAGER'S REPORT

Usage Figures in the Gym

The gym usage figures are as follows:-

	2017	2018	Difference		2017	2018	Difference
January	581	714	133	July	723		
February	647	743	96	August	624		
March	764	764	-	September	542		
April	707	733	26	October	480		
May	652	710	58	November	503		
June	616	671	55	December	393		

Racket Sports

	2017	2018	Difference		2017	2018	Difference
January	321	330	9	July	304		
February	352	255	-97	August	348		
March	380	269	-111	September	265		
April	296	313	17	October	295		
May	322	249	-73	November	371		
June	292	236	-56	December	238		

Classes and After School Clubs

	2017	2018	Difference		2017	2018	Difference
January	217	198	-19	July	173		
February	157	192	35	August	85		
March	192	217	25	September	43		
April	142	217	75	October	205		
May	157	143	-14	November	154		
June	188	227	39	December	109		

Junior Badminton Club – we have 3 members and have been unable to attract more

Yoga – Remains popular with approximately 14 people attending each week.

Gentle Exercise Classes – Four classes a week attract regular and new members.

Circuit Training – two classes a week have a consistent membership of between 5 and 7.

Staffing

The Clerk and Assistant Clerk continue to work two shifts a week at Reception and additional shifts to cover annual leave. First Aid Training will be arranged after summer.

Premises and Equipment

Gym lights – all the light fittings in the gym have been changed to LED. The costs for the conversion to LED of the remainder of the lights and the Squash Courts will be looked into.

Village Day

Sam attended and felt that it was a good opportunity to raise the public profile of the Sports Centre.

7. Sports Centre Website

The website was discussed members asked if it would be possible to upload videos, for example 'Exercises to do at Home' This will be looked into, but may not be possible as this is a free website and is restrictive in its structure.

8. Leigh Academies Trust and Lease

There has been no communication following the meeting with Mrs S Crocker, Leigh Academy Trust and Mr S Norris, Milestone Academy held on 04 October 2017. No response or

acknowledgement of receipt has been received from Mrs Crocker or Mr Norris to emails requesting an update.

9. **Date of Next Meeting**

The date of the next meeting was set for 08 October 2018 at 6.30pm

The meeting closed at 7.14pm

Signed: Date:
Chairman