

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Monday
11 February 2019 in the Viewing Gallery of Ash Green Sports Centre commencing at
6.30pm.**

Present: Cllr I Mann
Cllr Mrs Clark
Cllr J Kelly
Cllr M Manley
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager
Ms K Law – Assistant Clerk and Finance Officer

1. Apologies

Cllrs M Brown

2. Declarations of Interests

None

3. Minutes of the Previous Meeting

The minutes of the meeting of 08 October 2018 were approved and signed as a true record.

4. SPORTS CENTRE MANAGER'S REPORT

Usage Figures in the Gym

The gym usage figures are as follows, graphs attached:-

	2017	2018	2019	Diff		2017	2018	2019	Diff
January	581	714	976	262	July	723	770		47
February	647	743		96	August	624	686		62
March	764	764		-	September	542	686		144
April	707	733		26	October	480	838		358
May	652	710		58	November	503	786		283
June	616	671		55	December	393	598		205

It was NOTED that the provision of a personalised fitness plan and the continued support and reviews offered by the instructors is a service that will be promoted in the next edition of the Bulletin.

A rowing competition was held with 5 prizes on offer, fastest man, fastest lady, fastest man over 60, fastest lady over 60 and a random draw for taking part proved to be very popular. A second challenge on the stepper has started and will run for a month.

Racket Sports

	2017	2018	2019	Diff		2017	2018	2019	Diff
January	321	330	236	-94	July	304	234		-70
February	352	255		-97	August	348	253		-95
March	380	269		-111	September	265	226		-39
April	296	313		17	October	295	233		-62
May	322	249		-73	November	371	237		-134
June	292	236		-56	December	238	191		-47

The number of people using the racket facilities has dropped in line with national trends.

Classes

	2017	2018	2019	Diff		2017	2018	2019	Diff
January	217	198	366	168	July	173	257		84
February	157	192		35	August	85	145		60
March	192	217		25	September	43	228		185
April	142	217		75	October	205	270		65
May	157	143		-14	November	154	317		163
June	188	227		39	December	109	235		126

Yoga – the Monday class continues to grow in popularity with up to 24 attending one class in January. The new Wednesday class will start again on 6 February. During the trial period it attracted an average of 7 members. We will continue to monitor the Wednesday class.

Gentle Exercise Classes – due to the demand for places, a fifth session started on 13 November and is taught by Paul and Sam on alternate weeks.

Circuit Training – the two classes a week have a consistent membership of between 5 and 7.

Junior Badminton Club – Cllr V Ngwenya PROPOSED that Junior Badminton Club does not continue in April. SECONDED: Cllr I Mann and AGREED.

Review of Charges

The review of the charges was carried out. Cllr M Manley PROPOSED that the 3 month promotion is introduced at a charge of £80 for adults and £60 for concessions, the Quiet Time membership is made permanent with usage restricted to 12 noon to 4pm Monday to Friday and all weekend, adults £20 per month and concessions £15 per month. Casual gym sessions are increased to £6.50. The various Badminton Club charges will be brought in line. SECONDED: Cllr V Ngwenya.

Premises and Equipment

Squash Court – Following discussions regarding the water ingress, temporary repairs to the roof and playwall and the requirement for the roofs to be replaced. Cllr J Kelly PROPOSED that the advice from the Internal Auditor is taken into account and that the Sports Centre Management Committee requests that the Finance Committee gives consideration to requesting a solicitor to give their view on our legal position as defined in the lease between Kent County Council and Leigh Academies Trust. The Internal Auditor advised that it would be in order to apply for a Public Works Loan to carry out the repairs as they will be substantial. Two contractors who examined the roof both advised that the roof needs to be replaced, but are not in a position to quote as they will not know what work is required until they have lifted the old roof. SECONDED: Cllr I Mann

In addition to the external works, the internal front playwall needs to be repaired, the floor requires sanding and the walls cleaned. The cost to complete these works is approximately £2850.00 plus VAT. It was AGREED that this work would be delayed until the roof work is completed.

Equipment – quotes will be sought for an annual maintenance contract for the gym equipment. At the same time quotes for the hire of some of the gym equipment will be investigated as the cost of equipment has dropped. . The chest press, while still functioning, makes a noise and is the next piece of equipment that needs to be replaced. Strength bars and a stand, stands for the power bags and kettle bells will be purchased before the end of the financial year.

5. Finance

- 5.1 Current Financial Position – the Clerk took members through the reports and the detailed income and expenditure against the budget, noting that the reserves account for three times monthly running costs. The grant from the Parish Council in the amount of £7,500 has been received and the Sports Centre is in a better financial position this year than at the same time the previous year. At this stage there is no requirement to request any further support from the Parish Council.
- 5.2 Cllr V Ngwenya PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr Mrs Clark and AGREED.
- 5.3 Budget Review – the Finance Officer took members through the budget and the following amendments were PROPOSED by Cllr I Mann and SECONDED by Cllr V Ngwenya and AGREED. Dance Hire income reduced by £797.00 as the Tuesday class no longer takes place, Refreshments decreased by £30.00, increased classes due to new classes being introduced. Junior Badminton club will no longer be run. Promotions will now include the new 3 month offer.

6 **Sports Centre Website**

The map on the website has been corrected. The instructors will be asked if they can upload a series of short videos to the facebook page.

7 **Leigh Academies Trust and Lease**

No update to report a response is still awaited from Mrs S Crocker, Business Director of Leigh Academies Trust or Mr S Norris, Milestone Academy Business Manager.

8 **Date of Next Meeting**

The date of the next meeting was set for 07 May 2019 at 6.30pm

The meeting closed at 7.56pm

Signed: Date:
Chairman

