

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: info@acrpc.org.uk

22 February 2017

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Wednesday 01 March 2017** in the Viewing Gallery of Ash Green Sports Centre commencing at **7.00pm**.

Yours faithfully

A de Jager

Alison de Jager
Clerk to the Council

AGENDA

1. **Apologies for absence.**
2. **Minutes**
To approve the minutes of the meeting held on 08 November 2016 (attached)
3. **Parish Council** (Appendix Pink)
 - 3.1 Current Financial position.
 - 3.2 To initial the current reconciled bank statement.
 - 3.3 Health and Safety Policy - To give consideration to the draft Health and Safety Policy for recommendation to the Parish Council. (Blue)
 - 3.4 Risk Management - To consider a draft Risk Management Policy Statement and draft Risk Management Strategy for recommendation to the Parish Council. (Gold)
 - 3.5 Risk Assessment Schedule – To give consideration to adopting the draft Risk Assessment Schedule. (White)
 - 3.6 Review of the Effectiveness of the System of Internal Audit – the committee is requested to consider how it wishes to review the effectiveness of the system of internal audit for 2016/17. Attached with the Scope of Audit. (Lilac)
 - 3.7 To carry out a review of the Financial Regulations (Green)
 - 3.8 To carry out a review of the Financial Risk Assessment. (Grey)
 - 3.9 To carry out a review of the Standing Orders (Yellow)
 - 3.10 To carry out a review of the Assets Register (Pink)
4. **Sports Centre** (Appendix Blue)
 - 4.1 Current Financial position
 - 4.2 To initial the current reconciled bank statement

Circulation: Cllrs Brown, Brammer, Kelly, Mann, Ngwenya, Nightingale and
Assistant Clerk/Finance Officer

5. **Dates of future meetings:**

The dates of the future meetings of the Finance Committee for 2017 are as follows:

22 May 2017

10 July 2017

09 October 2017