

**ASH-CUM-RIDLEY PARISH COUNCIL
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Monday
23 November 2020 commencing at 11.00am**

Due to the COVID-19 social distancing restrictions, the meeting of the Burial Ground Committee was held virtually via Zoom, in accordance with the Coronavirus Act 2020, clause 78(2).

Present:

- Cllr M Brown
- Cllr Mrs Brammer
- Cllr Mrs Clucas
- Cllr Mrs Connell
- Cllr Mrs Howie
- Cllr M Manley
- Mr B Parlett

In attendance: Mrs A de Jager – Parish Clerk

1. Apologies

Apologies were received from Cllr J Scott (technical difficulties) and Rev Helen Reeves (non-working day.)

2. Declaration of Interests

Cllr Mrs Connell declared an interest in item 6.1 as her son has submitted a quotation.

3. Minutes of the last meeting

The minutes of the meeting held on 09 October 2020 were approved and will be signed at the next physical meeting of the Burial Ground Committee.

4. Memorial Garden

4.1 Burial template – It was NOTED that the plot templates have been received and members were shown photographs of the template in situ and the process.

4.2 It was NOTED that the ' Parish Council' and 'Memorial Garden' plaques were installed on 20 November 2020 and photographs were shown.

4.3 A blessing of the memorial garden was held on 25 September 2020 by Cllr M Brown and Mrs Alison Harding. The words of the opening were NOTED.

4.4 Cllr M Brown PROPOSED that a record book for the Memorial Garden in the amount of £163.00 is purchased. SECONDED: Cllr Mrs Connell and UNANIMOUSLY AGREED.

4.5 The regulations and forms of administration of the Memorial Garden were CONFIRMED.

5. Future Provision

5.1 The current availability plan was NOTED, with 6 burial spaces left.

6. Maintenance

6.1 Trees – Having declared an interest in this item, Cllr Mrs Connell did not take part in the discussion or voting on this matter.

Cllr M Brown PROPOSED that the quotation received from NPC Tree Surgery in the amount of £1,350.00 plus VAT. SECONDED: Cllr Mrs Brammer FOR: 6 AGAINST: 0 NO VOTE: 1

6.2 Waste – waste was left when the branch of the tree fell and 4 black bags of rubbish was collected and cleared by the Clerk. A wheel barrow was dumped in the corner of the churchyard entrance to the Burial Ground and this attracted a quantity of rubbish. The Clerk cleared the rubbish. In the rubbish was a cardboard carton with an address. A letter has been sent to this address in this regard.

6.3 Members were taken through the photographs and letters will be sent to the Grant of Right owners where necessary. It was NOTED that the floral tributes from the first burial since the waste area has been removed and the deposit will be refunded accordingly.

7. Date of next meeting

The date for the next meeting is set for 24 February 2021 at 10.00am.

The meeting closed at 11.54pm

Signed: Date: