

ASH-CUM-RIDLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 18 January 2018 at New Ash Green Village Association Meeting Room, Centre Road, DA3 8HH commencing at 7.45pm

Present: Cllr M Brown
Cllr Mrs Brammer
Cllr Mrs Clark
Cllr Mrs Clucas
Cllr Mrs Connell
Cllr F Cottee
Cllr S Hobbs
Cllr J Kelly
Cllr M Manley
Cllr I Mann
Cllr V Ngwenya
Cllr P Nightingale

In attendance: Alison de Jager – Parish Clerk
Cllr D Brazier – Kent County Council
Cllr C Clark – Sevenoaks District Council

- 7281/18 Apologies for absence were received from Cllr S Glover (family commitment) and Cllr J Scott (holiday). The apologies and reasons for absence were accepted.
- 7282/18 a. Declarations of Interest - none.
Declarations Of Interest b. No changes to the Register of Interests. Members were reminded that any alteration or new interests must be registered with the Monitoring Officer within 28 days.
- 7283/18 No requests received
Dispensations
- 7284/18 It was RESOLVED that the minutes of the meeting held on Thursday 21 December 2017 be approved and signed as a true record with the addition of Cllr Mrs Hobbs to the list of apologies. PROPOSED: Cllr Mrs Connell SECONDED: Cllr Mrs Clark and UNANIMOUSLY AGREED.
Minutes
- 7285/18 a. Applications
Planning **SE/18/00013: 5 Park View, Hodsoil Street, TN15 7LN** – Demolition of existing rear/part side single storey extension and erection single storey rear/part side extension. Cllr F Cottee PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy. SECONDED: Cllr Mrs Clucas and AGREED.
SE/17/04042/LDCPR: 47 Seven Acres, New Ash Green, DA3 8RW – Construction of single storey rear extension. This application for information only was NOTED.
- b. Decisions
The decisions, as set out in Appendix A to Agenda A/01/18 were RECEIVED AND NOTED.
- c. Appeals – the appeals as set out in Appendix A to Agenda A/01/18

- 7285/18
Planning
- were NOTED
- d. Enforcements - None at time of Agenda. NOTED.
 - e. It was NOTED that the Planning Committee meeting scheduled for 04 January 2018 did not take place as there were no applications for consideration.
 - f. It was NOTED that under Section 64 of the Town Improvements Act 1847, 3 – 4 South Ash Manor Cottages, South Ash Road, Ash, TN15 7EN has been changed to Kriby Cottage, Stansted Lane, Ash, TN15 7EN.
- 7286/18
Finance
- a. The current financial position and accompanying reports were NOTED. Cllr V Ngwenya advised members of the current receipts and payments and the performance of the budgets for both the Parish Council and Sports Centre. It was NOTED that due to a base increase in Band D, the Precept percentage increase will be 12.7% and not 13.4% as originally calculated. The value of the Precept remains unchanged at
 - b. The cheques signed since the last meeting were authorised. PROPOSED: Cllr F Cottee SECONDED: Cllr J Kelly.
 - c. It was NOTED that the next meeting of the Finance Committee will be held on 20 February 2018.
 - d. Cllr M Brown PROPOSED that the attendance of Cllr M Manley to the KALC Dynamic Councillor training in the amount of £60 plus VAT is authorised. SECONDED: Cllr P Nightingale and AGREED.
 - e. It was NOTED that the commissioning of KCC's Older People and Physical Disability services has been paused and as a result, the Parish Council has been awarded a grant for the Thursday Lunch Club for 2018/19 in the amount of £2,404.92, being a reduction of 1.84%.
- 7287/18
Policies
- a. Complaints procedure – The review was carried out and Cllr Mrs Brammer PROPOSED that the Complaints procedure remains unchanged. SECONDED: Cllr P Nightingale and UNANIMOUSLY AGREED.
 - b. Disciplinary Policy – the review was carried out and Cllr Mrs Brammer PROPOSED that the word 'FINAL' is removed from the Second Level on page 1 and to add 'Council or' Sports Centre Management Committee in the second sentence on page 3. SECONDED: Cllr V Ngwenya and AGREED.
 - c. Grievance Policy – the review was carried out and Cllr Mrs Clucas PROPOSED that the Grievance Policy remains unchanged. SECONDED: Cllr M Manley and AGREED.
 - d. Equal Opportunities Policy – Cllr Mrs Clark PROPOSED that the proposed Equal Opportunities Policy is ADOPTED and will replace the current policy. SECONDED: Cllr I Mann and AGREED.
 - e. Internet and Email Policy – the review was carried out and Cllr Mrs Connell PROPOSED that there should be no personal use of the internet and email facilities at the Sports Centre and Parish Council. SECONDED: Cllr Mrs Connell. FOR: 2 AGAINST: 5 ABSTENTIONS: 5. The motion was NOT CARRIED. Cllr J Kelly PROPOSED that the policy should remain unchanged. SECONDED: Cllr Mrs Clucas FOR: 10 AGAINST: 2.
 - f. Grant and Donation Policy – Cllr Mrs Connell PROPOSED that the Grant and Donation Policy is adopted without amendment. SECONDED: Cllr J Kelly and AGREED.
 - g. Lone Worker Policy – Cllr I Mann PROPOSED that the Lone Workers

Policy is adopted without amendment. SECONDED: Cllr P Nightingale and AGREED.

- 7288/18
Sports Centre
- a. It was NOTED that the next meeting of the Sports Centre Management Committee will be held on 29 January 2018.
- 7289/18
Barnfield
Park
- a. It was NOTED that the next meeting of the Liaison Group will be held on 05 March 2018.
- 7290/18
Northfield
- a. It was NOTED that the next meeting of the Northfield Management Committee will be held on 19 February 2018.
- 7291/18
Burial Ground
- a. The minutes of the Burial Ground Committee meeting held on 18 December 2017 were NOTED.
- 7292/18
Youth
- a. 8 – 12's –no report.
b. Youth – It was NOTED that a meeting of the Youth Committee will be held on 23 January 2018.
- 7293/18
Highways
- a. Meadow Lane – Cllr Mrs Brammer PROPOSED that a request is made to Highways to extend the yellow lines on Meadow Lane from Hanover Place to Lance Croft, and a request is made to the PCSO's to talk to people parking dangerously. To contact Sevenoaks District Council for a Parking Warden to visit the village. SECONDED: Cllr Mrs Clucas and AGREED.
b. Speed Indicator Device – it was NOTED that the Speed Indicator Device has stopped working and will be returned to Westcotec to establish the reasons.

The meeting was suspended at 8.46pm to receive reports from the County and District Councillors.

The report from the County and District Councillors is attached to these minutes.

The meeting reconvened at 9.04pm

- 7294/18
Footpaths
- Footpath SD252 – the signs at Pettings Court have now been corrected to follow the diversion.
- 7295/18
Transport
- a. It was NOTED that the next meeting of Arriva and the Parishes will be held on 13 March 2018.
- 7296/18
Ash, Hodsoil
Street, Ash &
New Ash
Green
- a. Ash – no report
b. Hodsoil Street – A fundraising event, Valentine's Quiz, to raise money for a defibrillator to be placed in the old telephone box will be held on 17 February 2018 at 7.30pm.
c. Ridley - no report
- 7297/18
Bulletin and
Website
- a. Bulletin – The next edition will be ready for delivery during the February half-term.
b. Website – no report

- 7298/18 Focus Group and Police a. The minutes of the meeting of the Focus Group be held on 08 January 2018 were NOTED.
- 7299/18 Lunch Provision a. The Christmas Lunch was well supported with approximately 40 people attending.
- 7300/18 KALC a. Cllr M Manley has agreed to be the second parish council representative for KALC Sevenoaks.
- 7301/18 Reports, Circulars and Correspond. The reports, circulars and correspondence as set out in A/01/18 were NOTED.

The meeting closed at 9.12pm

Signed: Date:
Chairman