

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: info@acrpc.org.uk

11 February 2020

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Tuesday 18 February 2020** in the Viewing Gallery of Ash Green Sports Centre commencing at **7.00pm**.

Yours faithfully

A de Jager

Alison de Jager
Clerk to the Council

AGENDA

1. **Apologies for absence.**

2. **Declarations of Interest**

3. **Minutes**

To approve the minutes of the meeting held on 29 October 2019. (attached)

4. **Parish Council**

(Appendix Pink)

4.1 Current Financial position.

4.2 To initial the current reconciled bank statement.

4.3 To approve the payment of the grants authorised by the Parish Council in the 2020/21 budget as follows:

- Ash Green Sports Centre up to £15,000.00 as required.
- Thursday Lunch Provision running costs up to £3,400.00

4.4 To authorise the payment of the following accounts by direct debit for the year 2020/21:

- British Telecom,
- Iris Payroll
- the People's Pension.

4.5 To authorise the use of the Parish Council charge card for the purchase of items on-line for the Parish Council and Sports Centre with a limit of £500 in any one month.

4.6 To review the Effectiveness of the System of Internal Audit – the committee is requested to consider how it wishes to review the effectiveness of the system of internal audit for 2019/20. Review document attached with the Scope of Audit.

4.7 To carry out a review of the Financial Risk Assessment.

4.8 To note that the interim internal audit was held on 10 February 2020.

4.9 Burial Ground Maintenance Contract 2020/21 growing season – to confirm the acceptance of the quotation from Kent Grassland Services in the amount of £5,000.00

4.10 To note that the application for funding for the installation of air source heat pumps and conversion of lights to LED, was unsuccessful as the sports centre is ultimately

subsidised by council tax. An application for the air source heat pumps has been submitted to Kent County Council's Capital Grant for Sport.

5. **Sports Centre**

(Appendix Blue)

5.1 Current Financial Position

5.2 To initial the current reconciled bank statement.

6. **Dates of future meetings:**

19 May 2020

21 July 2020

20 October 2020