

## ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,  
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: [info@acrpc.org.uk](mailto:info@acrpc.org.uk)

06 February 2019

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Tuesday 12 February 2019** in the Viewing Gallery of Ash Green Sports Centre commencing at **7.00pm**.

Yours faithfully

*A de Jager*

Alison de Jager  
Clerk to the Council

### AGENDA

1. **Apologies for absence.**

2. **Minutes**

To approve the minutes of the meeting held on 23 October 2018. (attached)

3. **Parish Council**

(Appendix Pink)

3.1 Current Financial position.

3.2 To initial the current reconciled bank statement.

3.3 To approve the payment of the grants authorised by the Parish Council in the 2019/20 budget as follows:

Ash Green Sports Centre £15,000.00, as required. The running of the Thursday Lunch Club up to a value of £1,000.00 to meet the shortfall in the Cook's wages due to the reduction in the grant received from Kent County Council.

3.4 To authorise the payment of the following accounts by direct debit for the year 2019/2020: British Telecom, Iris Payroll and the Peoples Pension.

3.5 To authorise the use of the Parish Council charge card for the purchase of items on-line for the Parish Council and Sports Centre with a limit of £500 in any one month.

3.6 Review of the Effectiveness of the System of Internal Audit – the committee is requested to consider how it wishes to review the effectiveness of the system of internal audit for 2018/19. Review document attached with the Scope of Audit.

(Lilac)

3.7 To carry out a review of the Financial Regulations

(Green)

3.8 To carry out a review of the Financial Risk Assessment.

(Grey)

3.9 To note that the interim internal audit was held on 11 February 2019.

**The following item is to be discussed under Private and Confidential matters.**

**4. Salaries**

4.1 Salaries of Sports Centre Staff and Cook

**5. Sports Centre**

(Appendix Blue)

5.1 Current Financial Position

5.2 To initial the current reconciled bank statement.

**6. Dates of future meetings:**

The dates of the future meetings of the Finance Committee for 2019 are as follows:

14 May 2019

09 July 2019

29 October 2019