

NORTHFIELD MANAGEMENT COMMITTEE

Minutes of the Meeting held on Monday 27 September 2021 at 10.00am at Ash Green Sports Centre, Ash Road, New Ash Green

Present: Cllr Mrs Oxtoby
Cllr Mrs Brammer
Cllr S Glover (arrived 10.10am)
Cllr V Sewell

In Attendance: Mrs A de Jager – Secretary
Mrs H Boden – Treasurer

1. Apologies for Absence

Apologies were received from Cllr M Brown and Cllr D Graeme.

2. Declarations of Interest

None

3. Minutes of the Meeting of 26 October 2020

Cllr V Sewell PROPOSED that the minutes of the meeting held on 09 June 2021 are approved and signed. SECONDED: Cllr Mrs Brammer and AGREED.

4. Finance

- 4.1 The balances were received and NOTED.
4.2 The detail report setting out the financial position as at 20 September 2021 was received and NOTED.
4.3 The following payments were authorised for payment, PROPOSED: Cllr V Sewell, SECONDED: Cllr Mrs Brammer and AGREED.

Cheque Number	Payee	Particulars	Net	VAT	Gross
100525	T D Munday	Visual inspection June inv 32	80.00	0.00	80.00
100526	Sevenoaks District Council	Empty Dog Bins April/June inv 2066272	171.60	34.32	205.92
100527	NPC Tree Surgery	Safety Survey work inv 734	550.00	110.00	660.00
100528	Cancelled				
100529	T D Munday	Grass cutting strip of land adjacent to Milestone School June inv 49	35.00	0.00	35.00

100530	T D Munday	Grass cutting play area May inv 45 Grass cutting strip of land adjacent to Milestone School May inv 45	140.00 35.00	0.00 0.00	175.00
100531	T D Munday	Visual inspection July inv 40	80.00	0.00	80.00
100532	Zurich Insurance	Annual premium inv 1240333000	305.30	0.00	305.30
100533	T D Munday	Visual inspection August inv 47	80.00	0.00	80.00

4.4 Budget 2022/23. The draft budget was discussed and agreed with the reduction in the provision for Ragwort from £2,000 to £1,000.

4.5 Appointment of Internal Auditor – Cllr Mrs Oxtoby PROPOSED that Mr Lionel Robbins is appointed as Internal Auditor for the year 2022/23. SECONDED: Cllr Mrs Brammer and AGREED.

5. Land and Site Maintenance

5.1 Countryside Mid-tier Stewardship - It was reported that the incorrect form had been sent out by the RPA. The correct form has now been completed and re-submitted.

5.2 It was NOTED that the benches have been installed.

5.3 It was NOTED that Milestone Academy was broken into and in the process four rails from the post and rail fence were removed. The rails have been re-instated, however one rail will need to be replaced.

5.4 Wild flowers – the information received from the Woodlands Group was discussed and Cllr Mrs Brammer PROPOSED that the wild flower meadow is extended towards Ash Road, with the suggested seed mix with a maximum spend of seeds up to £2,000. SECONDED: Cllr Mrs Oxtoby and AGREED. Cllr S Glover will spread the seeds.

5.5 The Queen's Canopy – Ash-cum-Ridley Parish Council would like to plant some fruit trees on Northfield to commemorate the Queen's Platinum Jubilee in 2022. Cllr Mrs Oxtoby PROPOSED that the Northfield Management Committee has no objections and the species, number and location will be agreed in advance. SECONDED: Cllr V Sewell and AGREED.

5.6 Signage – initial enquiries to purchase A1 size information boards indicate a cost of between £800 - £1,000 depending on artwork required. Members will consider what information they would like on the boards to be brought to the next meeting.

5.7 During the budget discussion it was AGREED that quotes will be sought to clear and insert scallops to the area on each side of the Public Right of Way near the bench and information board.

5.8 Advice will be sought regarding the coppicing of the ancient woodland.

6. Horse Riding

6.1 It was AGREED that the horse-riding route will close for winter at the end of October, unless ground conditions deteriorate, in which case it will be closed earlier.

6.2 A request to have the chain on the gate at Church Road welded onto the post has been received. The chain is welded onto the gate and it was agreed that riders should dismount to open the gate and then remount once inside the field. Checks will be made to ensure that there are mounting blocks on both sides of the fence.

7. Health and Safety

No report.

8. Date of Next Meeting

The next meeting of the Northfield Management Committee will be confirmed.

The meeting closed at 11.03am

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Chairman

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Date