

NORTHFIELD MANAGEMENT COMMITTEE

Minutes of the Meeting held on Wednesday 02 August 2023 at 9.30am at Hartley Library, Ash Road, Hartley.

Present: Cllr S Fishenden - Chairman
Cllr A Oxtoby
Cllr R Brammer
Cllr L Glander
Cllr I MacLeod
Cllr V Sewell

In Attendance: A de Jager – Secretary
H Boden - Treasurer

1. Apologies for Absence

None.

2. Declarations of Interest

None.

3. Minutes of the Meeting of 15 May 2023

Cllr Mrs Brammer PROPOSED that the minutes of the meeting held on 15 May 2023 are approved and signed. SECONDED: Cllr A Oxtoby and AGREED.

4. Finance

- 4.1 The balances were received and NOTED.
4.2 The detail report setting out the financial position of the Northfield Management Committee as at 20 July 2023 were NOTED
4.3 The following payments were authorised for payment, PROPOSED: Cllr A Oxtoby
SECONDED: Cllr L Glander and AGREED.

Cheque Number	Payee	Particulars	Net	VAT	Gross
100584	T D Munday	Grasscutting play area and adjacent to Milestone School April inv 7	235.00	0.00	235.00
100585	T D Munday	Visual inspection May inv 75 Grass cutting play area and adjacent to Milestone School May inv 11	80.00 235.00	0.00 0.00	0.00 315.00
100586	NPC Tree Surgery	Dismantle group of Ash trees over hanging footpath causing hazard Inv 1860	950.00	190.00	1140.00
100587	T D Munday	Visual inspection June inv 82	80.00	0.00	80.00

100588	Sevenoaks District Council	Dog bin emptying April – June 2023 inv 2083093	171.60	34.32	205.92
100589	Guardtop	Hedge cutting inv	100.00	20.00	120.00

4.4 Insurance – Cllr A Oxtoby PROPOSED that the quotation for a three year period from Zurich in the amount of £408.43 per year is accepted. SECONDED: Cllr L Glander and AGREED.

5. Land and Site Maintenance

- 5.1 Car Parking – this item was deferred to the end of the meeting to allow the chairman of the Horticultural Society to attend.
- 5.2 The dead Ash tree in the north west corner has been felled.
- 5.3 Hedge Cutting – It was NOTED that a second facing of the hedge adjacent to the footpath on Ash Road has been completed. Cllr A Oxtoby PROPOSED that this second cut is added to the annual hedge cutting regime. SECONDED: Cllr S Fishenden and AGREED.
- 5.4 Fly-tipping – the camps in Barnetts Wood have been cleared by Sevenoaks District Council.
- 5.5 Woodlands Plan – requests have been sent to three tree surgeons to obtain their opinion to coppice the ancient woodland and to provide a quote and programme of works in relation to the remainder of the Woodlands Plan.
- 5.6 Quantified Tree Risk Assessment – The QTRA was NOTED and Cllr S Fishenden PROPOSED that NPC Tree Surgery is invited to quote for the required work and the additional inspection and clearance of an Ash tree on the boundary of New House Shaw, with authorisation delegated to the Clerks within the Financial Regulations. SECONDED; Cllr L Glander and AGREED.
- 5.7 Hay cutting – it was NOTED that the hay has not been cropped and the contractor will be contacted in this regard.
- 5.8 Interpretative Panels – the diagram and narration will be circulated to members for comment. By-laws should be displayed and quotes will be sought for them to be included with the interpretative panels and stand alone signs.
- 5.9 Matters raised by members – Cllr A Oxtoby PROPOSED that a flora and fauna survey is carried out and Wild About New Ash Green will be approached to provide a quote for this work. An update on the Door mouse project will be requested. SECONDED: Cllr V Sewell and AGREED.

6. Horse Riding Route

- 6.1 It was NOTED that the horse riding route has re-opened with 15 members.

7. Health and Safety

- 7.1 No reports

Deferred Item:

- 5.1 **Car Parking** - New Ash Green Horticultural Society submitted a request for the installation of 16 car parking spaces on the northern boundary adjacent to Ash Road. Cllr A Oxtoby PROPOSED that copies of the permission given by Kent Highways and from the Village Association are obtained from the Horticultural Society and that the Clerk to

confirm the lease, planning conditions and bye-laws and that this item should be brought before the next meeting. SECONDED: Cllr R Brammer and AGREED.

8. Date of Next Meeting

The date of the next meeting was set for 16 October 2023 at 10am at Hartley Library, Ash Road.

The meeting closed at 10.42am

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Chairman

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Date