

ASH-CUM-RIDLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 21 March 2019 at the Hodsoll Street & Ridley Village Hall, Hodsoll Street, TN15 7LE commencing at 7.45pm

Present: Cllr M Brown
Cllr Mrs Brammer
Cllr Mrs Clark
Cllr Mrs Clucas
Cllr Mrs Connell
Cllr F Cottee
Cllr Mrs Hobbs
Cllr J Kelly
Cllr M Manley
Cllr I Mann
Cllr V Ngwenya
Cllr P Nightingale

In attendance: Alison de Jager – Parish Clerk
Cllr C Clark – Sevenoaks District Council

- 7579/19
Apologies
- Apologies were received from Cllr J Scott (prior commitment) and Cllr S Glover (work). The apologies and reasons for absence were accepted. Apologies were also received from Kent County Councillor David Brazier.
- 7580/19
Declarations
Of Interest
- a. Declarations of Interest – Cllr F Cottee declared an interest in item 6i as he is a trustee of the charity.
b. No changes to the Register of Interests. Members were reminded that any alteration or new interests must be registered with the Monitoring Officer within 28 days.
- 7581/19
Dispensations
- None received.
- 7582/18
Minutes
- It was RESOLVED that the minutes of the meeting held on Thursday 21 February 2019 be approved and signed as a true record
PROPOSED: Cllr Mrs Brammer SECONDED: Cllr I Mann and AGREED.
- 7583/19
Planning
- a. Applications
SE/19/00546: 79 Colt Stead, new Ash Green, DA3 8LW – Erection of single storey rear extension to provide additional bedroom and enlarged living space. Cllr M Manley PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy. SECONDED: Cllr Mrs Clucas and AGREED.
- The planning application for information only was NOTED:
SE/19/00442/LDCPR: Accord Lift Services, Unit 1, West Yoke Depot, Michaels Lane, TN15 7EP – Erect a new extension of the existing industrial/warehouse building.

- 7583/19
Planning
- b. Decisions
The decisions, as set out in Appendix A to Agenda A/03/19 were RECEIVED and NOTED.
 - c. Appeals – none at the time of the Agenda. NOTED.
 - d. Enforcements - None at time of Agenda. NOTED.
 - e. The minutes of the Planning Committee meeting held on 07 March 2019 were NOTED.
- 7584/19
Finance
- a. The current financial position and accompanying reports were NOTED. Cllr V Ngwenya advised that the year end is approaching and there were no issues to raise.
 - b. The cheques signed since the last meeting were authorised. PROPOSED: Cllr V Ngwenya SECONDED: Cllr Mrs Brammer and AGREED.
 - c. It was NOTED that the next meeting of the Finance Committee will be held on 14 May 2019.
 - d. It was NOTED that PlayPlace have advised that they will no longer be providing Summer Family Fund Days for Parish Councils. Alternative providers are being sought. It was suggested that the Village Association should be approached to assist with funding if necessary.
 - e. The report from the Internal Audit carried out on 11 February 2019 was RECEIVED and NOTED. The Chairman congratulated the Clerk and Assistant Clerk/Finance Officer.
 - f. Cllr I Mann PROPOSED that the recommendation from Cllrs J Kelly and P Nightingale to approve the review of the Effectiveness of the System of Internal Audit for 2018/19 without amendment. SECONDED: Cllr M Manley and AGREED.
 - g. Cllr V Ngwenya PROPOSED that the Financial Regulations are approved without amendment as reviewed by the Finance Committee. SECONDED: Cllr P Nightingale and AGREED.
 - h. It was NOTED that the department for Communities and Local Government has confirmed that the appropriate sum for the purposes of **Section 137 (4)(a)** of the **Local Government Act 1972** for parish councils for the purpose of Section 137 expenditure is £8.12 per elector.
 - i. Cllr Mrs Clucas PROPOSED that the membership of Action with Communities in Rural Kent is renewed at a cost of £75.00 for the Parish Council and £52.00 each for Ash Village Hall, Hodsoll Street & Ridley Village Hall and New Ash Green Youth & Community Centre, total £231.00. SECONDED: Cllr I Mann FOR: 11 AGAINST: 0 ABSTENTIONS: 1
 - j. Cllr P Nightingale PROPOSED that the attendance of the Assistant Clerk/Finance Officer to the KALC Preparation for Audit workshop to be held on 06 April 2019 in the amount of £45.00 plus VAT is AUTHORISED. SECONDED: Cllr V Ngwenya and AGREED.
- 7585/19
Sports Centre
- a. It was NOTED that the next meeting of the Sports Centre Management Committee will be held on 07 May 2019.
- 7586/19
Barnfield
- a. It was NOTED that the next meeting of the Liaison Group will be held on 01 April 2019.

Park

7587/19
Northfield

- a. It was NOTED that the next meeting of the Northfield Management Committee will be held on 29 April 2019.

7588/19
Burial Ground

- a. The minutes of the Burial Ground Committee held on 11 March 2019 were NOTED.

7589/19
Youth

- a. 8 – 12's –no report.
- b. Youth – it was reported that the Chairman and Clerk had held a meeting with West Kent Communities and they have employed an 11-19s Coordinator who will oversee and attend all youth club sessions. They will continue to advertise for a fourth member of staff and have a volunteer programme in place which will provide all relevant training and DBS checks for volunteers. We would like to start the club on 27 March 2019. Cllr Mrs Brammer PROPOSED that authority to start the youth club as soon as possible is delegated to the Clerk to agree with the Youth Centre Trustees, as it has been closed for a month. SECONDED: Cllr Mrs Clucas and AGREED.

7590/19
Highways

No report

The meeting was suspended at 8.07pm to receive reports from the District Councillor.

The report from the District Councillor is attached to these minutes

The meeting reconvened at 8.16pm

7591/19
Footpaths

- a. No report.

7592/19
Transport

- a. The minutes of the next meeting of Arriva and the Parish Councils held on 05 March 2019 were NOTED. Cllr Mrs Connell advised that the Taxi bus from Fairseat to Sevenoaks due to start in June, may provide residents with an alternative method of travel to Sevenoaks.

7593/19
Ash, Hodsoll
Street, Ash &
New Ash Green

- a. Ash – Cllr Mrs Brammer reported that the film held this week was very popular and the next film is Stan and Ollie and will be held in April and Mary Queen of Scots in May 2019. The Curzon Country Cinema will then return in September 2019. A folk evening will be held in December 2019.
- b. Hodsoll Street – The next Big Breakfast will on 6 April and is held on the 1st Saturday of the month. The last session of the Coffee Caravan will be at Hodsoll Street on 26 March from 10.30am – 12.30pm. It will then be transferred to the Village Hall and held on 25 April from 9.30am – 12noon. The Annual General Meeting of the Village Hall committee will be held on 16 April 2019. The noticeboards at Hodsoll Street play area need to be replaced and Cllr F Cottee PROPOSED that they are replaced with the addition of 'Ivor's Field' at the top. SECONDED: Cllr Mrs Brammer and UNANIMOUSLY AGREED.
- c. Ridley – no report.

- 7594/19
Bulletin and
Website
 - a. Bulletin – the next edition has been completed and ready for printing and delivery.
 - b. Website – the Clerk will make enquiries about how many 'hits' the website has received.

- 7595/19
Focus Group
and Police
 - a. It was NOTED that the next meeting of the Focus Group will be held on 08 April 2019 .

- 7596/19
Lunch Provision
 - a. The Lunch continues to be popular and Cllr M Manley attended this week.

- 7597/19
KALC
 - a. No Report.

- 7598/19
Reports,
Circulars and
Correspond.

The reports, circulars and correspondence as set out in A/03/19 were NOTED.

The meeting closed at 8.35pm

Signed:
Chairman

Date: