

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Monday
08 October 2018 in the Viewing Gallery of Ash Green Sports Centre commencing at
6.30pm.**

Present: Cllr I Mann
Cllr Mrs Clark
Cllr J Kelly

Mrs A de Jager – Parish Clerk and Sports Centre Manager

1. Apologies

Cllrs M Brown, M Manley, V Ngwenya. Miss K Law – Finance Officer

2. Declarations of Interests

None

3. Minutes of the Previous Meeting

The minutes of the meeting of 23 July 2018 were approved and signed as a true record.

4. Finance

4.1 Current Financial Position – the Clerk took members through the reports and the detailed income and expenditure against the budget, noting the purchase of a replacement treadmill and that the repairs to the squash court roof are still outstanding. The Clerk recommended that the Sports Centre requests a payment in the amount of £7,500 from the Parish Council Grant at this time. PROPOSED: Cllr I Mann
SECONDED: Cllr J Kelly and AGREED. It was NOTED that the joint Annual Governance and Accountability Return has been received and that there were no matters to bring to the attention of the Committee. The relevant notices have been displayed on the Parish Council noticeboard and website.

4.2 Cllr I Mann PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr Mrs Clark and AGREED.

5. SPORTS CENTRE MANAGER'S REPORT

Usage Figures in the Gym

The gym usage figures are as follows:-

	2017	2018	Difference		2017	2018	Difference
January	581	714	133	July	723	770	47
February	647	743	96	August	624	686	62
March	764	764	-	September	542	686	144
April	707	733	26	October	480		
May	652	710	58	November	503		
June	616	671	55	December	393		

Racket Sports

	2017	2018	Difference			2017	2018	Difference
January	321	330	9		July	304	234	-70
February	352	255	-97		August	348	253	-95
March	380	269	-111		September	265	226	-39
April	296	313	17		October	295		
May	322	249	-73		November	371		
June	292	236	-56		December	238		

Classes and After School Clubs

	2017	2018	Difference			2017	2018	Difference
January	217	198	-19		July	173	257	84
February	157	192	35		August	85	145	60
March	192	217	25		September	43	228	185
April	142	217	75		October	205		
May	157	143	-14		November	154		
June	188	227	39		December	109		

Junior Badminton Club – we have 2 members and have been unable to attract more. The coach will be going on an extended visit to New Zealand and it was AGREED that the club should end at this time.

Yoga – Remains popular with approximately 14 people attending each week. We are looking at introducing a second class on a Wednesday evening on a 6 week trial.

Gentle Exercise Classes – Four classes a week attract regular and new members.

Circuit Training – two classes a week have a consistent membership of between 5 and 7.

Staffing

The Clerk and Assistant Clerk continue to work two shifts a week at Reception and additional shifts to cover annual leave. Two members of staff attended Defibrillator Training. Group First Aid Training will be arranged at a date convenient for all staff.

Premises and Equipment

A replacement, refurbished treadmill has been purchased. The squash court roof needs urgent attention as the water ingress has caused damage to the plaster on the front wall.

6. Sports Centre Website

A facebook page has been set up and staff will be asked to upload some videos as per Cllr M Manley's suggestion.

The following were noted regarding the website:

- The index file is missing. This leads people to an older version of our website
- The pictures are too big and so it takes a long time to load them, they could be reduced.
- Google has changed how maps are used and the map shows the location of the sports centre, but will not open.
- Analytics should be looked at as this will show how people use the website.
- The New Year training plan is still on the site.

These will be looked into and if necessary we will contact Hugo Fox.

7. Leigh Academies Trust and Lease

No update to report a response is still awaited from Mrs S Crocker, Business Director of Leigh Academies Trust or Mr S Norris, Milestone Academy Business Manager.

8. Date of Next Meeting

The date of the next meeting was set for 11 February 2019 at 6.30pm

The meeting closed at 7.14pm

Signed: Date:
Chairman