

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent DA3 8JZ
Telephone 01474 702760.**

09 January 2024

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Tuesday 16 January 2024 at the New Ash Green Village Association Meeting Room, Centre Road, DA3 8HH commencing at 2pm, preceded by a walk around Northfield at 12.45pm.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

A de Jager

**Alison de Jager
Helen Boden**

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interests**
3. **To approve the minutes of the meeting of 10 October 2023.**
4. **Financial Report**
 - 4.1 Financial Report (to follow)
5. **Land and Site Maintenance**
 - 5.1 Rural Payments Agency – to note that the Basic Payment Scheme claim has been reduced from £4,562.18 to £2,965.42 with the progressive reduction total being £1,596.76.
 - 5.2 Kent Plan Trees in partnership with Kent County Council have planted 2,500 trees with assistance from corporate work days, the New Ash Green Woodlands Group and residents.
 - 5.3 Woodlands Plan – to note that the contractor will arrange for the sale of the wood arising from the coppicing of New House Shaw..
 - 5.4 Interpretative Panels – to give consideration to the attached quotations for the provision of two interpretative panels.
 - 5.5 To note that the kissing gate between Caling Croft and Northfield has been repaired along with the slats on the bench that were damaged by a hot BBQ.
 - 5.6 Matters raised by members.
6. **Horse Riding Route**
 - 6.1 Mounting Blocks – Quotes have been sought for the provision of logs to be provided on both sides of the gate at Church Road, to be set in concrete.
 - 6.2 To carry out the annual review of the application pack for the Horse Riding Route.
 - 6.3 To agree a date to open the horse riding route for the year.
7. **Health and Safety**
 - 7.1 To review the attached risk assessment for Northfield.
 - 7.2 To review the attached Visual Inspection sheet and provision from 01 April 2024.
8. **Date of next meeting.**