

**ASH-CUM-RIDLEY PARISH COUNCIL**  
**SPORTS CENTRE MANAGEMENT COMMITTEE**  
**Minutes of a meeting of the Sports Centre Management Committee held on Monday**  
**01 August 2022 at 10.00am at Ash Green Sports Centre.**

Present: Cllr M Manley  
Cllr Mrs Brammer  
Cllr Mrs Clark  
Cllr S Fishenden  
Cllr I MacLeod

Mrs A de Jager – Parish Clerk and Sports Centre Manager  
Ms K Law – Assistant Clerk and Finance Officer

**1. Election of Chairman**

Cllr Mrs Brammer PROPOSED that Cllr M Manley is elected Chairman for the 2022/23 municipal year. SECONDED: Cllr S Fishenden and AGREED.

**2. Apologies**

Cllr M Brown and Cllr V Ngwenya.

**3. Declarations of Interests**

None

**4. Minutes of the Previous Meeting**

The minutes of the meeting of 31 March 2022 were approved and signed as a true record  
PROPOSED: Cllr Mrs Brammer SECONDED: Cllr S Fishenden.

**5. Finance**

5.1 . Current Financial Position – the Finance Officer took members through the reports, noting the impact of the hot weather has had on income and usage as our older more vulnerable members stayed at home. The Jubilee long weekend and COVID have also contributed to the reduction of income and usage. Currently, the deficit is £4,150.00. This includes the £15,000 grant from the Sports Centre, without which we would have a deficit of £11,650 in four months. The Income and Expenditure against budget was discussed, noting that the software licence has not yet been paid. Stationery has increased due to printing for increased publicity. An increase is expected for utilities, but no increase has been received yet. Class numbers during June and July have dropped and the type of classes will be reviewed. Options moving forward were discussed. Cllr S Fishenden has looked into software packages that would improve performance and accessibility of the Centre. The payments were NOTED.

5.2 Cllr S Fishenden PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr Mrs Brammer and AGREED.

**6. Sports Centre Manager's Report**

## Centre Usage .

	<b>April 2021</b>	<b>May 2021</b>	<b>June 2021</b>	<b>July 2021</b>	<b>Aug 2021</b>	<b>Sept 2021</b>
Gym	333	529	498	504	434	501
Casual Gym	9	40	40	19	26	54
Rackets	8	11	35	51	133	98
Casual Rackets	29	115	145	224	187	163
Classes	0	22	95	80	102	88
<b>TOTAL</b>	<b>379</b>	<b>717</b>	<b>813</b>	<b>878</b>	<b>882</b>	<b>904</b>

	<b>Oct 2021</b>	<b>Nov 2021</b>	<b>Dec 2021</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>24 Mar 2022</b>
Gym	546	515	431	606	540	416
Casual Gym	26	28	23	32	25	7
Rackets	125	133	84	187	184	138
Casual Rackets	136	148	123	100	86	90
Classes	91	102	40	211	187	333
<b>TOTAL</b>	<b>924</b>	<b>926</b>	<b>701</b>	<b>1136</b>	<b>1022</b>	<b>984</b>

### Gym

The repairs have been carried out in the gym, with the exception of two pull covers, which we can change when they arrive.

### Rackets

Badminton bookings the original procedure for booking courts has been reintroduced as some evenings are in demand.

### Classes

The classes schedule has been reviewed, with changes to times and names of classes, these will be constantly reviewed. The morning classes remain the most popular.

### Holiday Activities

Due to the Parish Summer Sports Scheme there will not be a separate Sports Centre Offer. Valerie Benfield and the Reception staff have put in extra hours to schedule and accommodate residents requests. This provision has been extremely well supported.

### Repairs and Maintenance

All lights with the exception of the squash courts have been converted to LED, brightening up the Centre. The squash court lights will be converted in September.

### Staffing

In house First Aid training has been arranged for all staff on 30 September 2022 and the Sports Centre will be closed for the day.

We have had one staff member with COVID and another whose partner and child were both infected.

### **Village Day**

Val and Alison represented the Sports Centre at Village Day with a competition for adults either rowing or cycling with day passes and a months membership and a non competitive activity for children with small prizes for participation. Information on the gym and classes was available and the Summer Sports Scheme was promoted.

### **7. Sports Centre Website/Facebook/Instagram**

The fitness instructors continue to post information on social media. Cllr S Fishenden and the Assistant Clerk maintain the website.

### **8. Leigh Academies Trust and Lease.**

No update.

### **9. Date of Next Meeting**

The date of the next meeting to be held in October will be confirmed by email.

The meeting closed at 10.49am

Signed: .....  
Chairman

Date: .....