

ASH-CUM-RIDLEY PARISH COUNCIL
Minutes of the online meeting held on Thursday 06 May 2021, commencing at
19:45

Present:

Cllr M Brown
Cllr Mrs Clark
Cllr Mrs Clucas
Cllr Mrs Connell
Cllr F Cottee
Cllr S Fishenden
Cllr S Glover
Cllr Mrs Hobbs
Cllr Mrs Howie
Cllr M Manley
Cllr V Ngwenya
Cllr Ms Sapiets

In attendance:

Alison de Jager – Parish Clerk
Cllr D Brazier – Kent County Council
Cllr C Nelson – Sevenoaks District Council

8104/21 Election of Chairman

Cllr Mrs Connell PROPOSED that Cllr M Brown be elected Chairman of the Parish Council for the 2021/22 municipal year. SECONDED: Cllr S Glover and AGREED. His acceptance of office will be signed as soon as practicable.

8105/21 Apologies

Apologies were received from Cllr Mrs Brammer (work), Cllr Mrs Manston (prior engagement) Cllr P Nightingale (work) and Cllr J Scott (technical difficulties). Cllr Mrs Clucas PROPOSED that the apologies and reasons for absence are accepted. SECONDED: Cllr S Fishenden and AGREED.
District Councillors A Pett, Mrs Penny Cole and Mr Perry Cole also sent their apologies.

8106/21 Election of Vice Chairman

Cllr M Brown PROPOSED that Cllr Mrs Brammer be elected Vice Chairman of the Parish Council for the 2021/22 municipal year. SECONDED: Cllr Mrs Clucas and AGREED. Her acceptance of office will be signed as soon as practicable.

8107/21 Declarations of Interest

- a. None
- b. No changes to the Register of Interests. Members were reminded that any alteration or new interests must be registered with the Monitoring Officer within 28 days.

8108/21 Dispensations

None received.

8109/21 Minutes

It was RESOLVED that the minutes of the meeting held on Thursday 15 April 2021 be approved and will be signed by the Chairman at the next physical meeting of the

Parish Council sentence. PROPOSED: Cllr Mrs Clucas SECONDED: Cllr V Ngwenya and AGREED.

8110/21 Appointment of Committees, Working Groups and Representatives on Outside Bodies.

- a. The Committees for the year 2021/22, their terms of reference and delegated powers were AGREED without change. PROPOSED Cllr Mrs Clucas
SECONDED: Cllr Mrs Connell.
- b. The appointment of membership to committees was PROPOSED by Cllr Mrs Howie SECONDED: Cllr S Fishenden and AGREED as follows:
- Burial Ground Committee: Chairman and Vice Chairman, ex officio, Mrs Clucas, Mrs Connell, Mrs Howie, M Manley, J Scott, Rev H Reeves and Mr B Parlett (Ash Church).
- Finance Committee: Chairman and Vice Chairman, ex officio, Sports Centre Management Committee Chairman, Cllrs S Fishenden, V Ngwenya, P Nightingale.
- Personnel Committee: Chairman and Vice-Chairman, Chairman of the Finance and Sports Centre Management Committees.
- Planning Committee: Chairman and Vice Chairman, ex officio, Cllrs Mrs Clucas, Mrs Connell, F Cottee, S Glover, Miss Howie, M Manley, Mrs Sapiets, J Scott, vacancy.
- Sports Centre Management Committee: Chairman and Vice Chairman, ex officio, Cllrs Mrs Clark, S Glover, S Fishenden, M Manley, V Ngwenya and the Sports Centre Manager.
- Youth Committee: Chairman and Vice Chairman, ex officio, Cllrs S Fishenden, Mrs Hobbs, M Manley, Mrs Manston, P Nightingale and Mrs Sapiets.
- Complaints Committee: Chairman, Vice Chairman, Cllrs Mrs Clark, F Cottee, J Scott.
- Northfield Management Committee: Chairman, Cllr Mrs Brammer and Cllr S Glover.
- Neighbourhood Development Plan Working Party: Cllrs M Brown, F Cottee, vacancy x 2 (external members; Mr C Clark, Mr A Pett, SDC Planning Policy Team).
- Barnfield Park Liaison Group: Cllrs M Brown, M Sapiets, J Scott
New Ash Green Focus Group: Cllrs Mrs Brammer, M Brown.
- c. The appointment of representatives to outside bodies was PROPOSED by Cllr M Manley SECONDED: Cllr Mrs Clark and AGREED as follows:
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|---|------------------------------------|
| Kent Association of Local Councils | Cllrs Mrs Brammer
M Manley |
| New Ash Green Hall Committee | Cllr J Kelly |
| Health Liaison | Cllrs Mrs Clucas,
P Nightingale |
| VA Greenlands Committee | Cllr S Glover |
| Bulletin | Cllr S Fishenden |
| Websites - Parish Council | Cllr Mrs Manston |
| Sports Centre | Cllr S Fishenden |
| Thursday Lunch Provision | Cllr Mrs Clucas |
| Tree Warden | Cllr M Manley |
| Pond Warden | Cllr F Cottee |
| Footpaths | Cllrs Mrs Connell,
Mrs Clark |
| Transport | Cllrs Mrs Connell,
M Manley |

Highways
Brands Hatch
New Ash Green Village Trust
Lances Almshouse Charity

Ash Village Hall Committee
Hodsoll Street Village Hall Committee

Cllr M Manley, Vacancy
Mr D Brammer
Cllr Mrs Hobbs
Cllrs Mrs Brammer
Mrs Connell,
P Nightingale
Cllr Mrs Brammer
Mrs J Cottee

It was NOTED that with both the New Ash Green Hall Committee and the VA Greenlands Committee being dissolved, there was no longer any Parish Council representation on Village Association. Concerns from members were raised as to the transparency of the Village Association. Cllr S Glover PROPOSED that the Clerk contact the Village Association raising the concerns of the lack of transparency and service to the Village. SECONDED: Cllr M Brown and AGREED.

8111/21 Complaints Procedure

The Complaints Procedure review was carried out and CONFIRMED without amendment. PROPOSED: Cllr Mrs Clucas SECONDED: Cllr S Glover and AGREED.

8112/21 Publication Scheme, Freedom of Information Act 2000 and Data Protection Act 2018.

- a. The Council's Publication Scheme and procedures for handling requests under the Freedom of Information Act 2000 and the Data Protection Act 2018 was CONFIRMED. PROPOSED: Cllr M Manley SECONDED: Cllr Mrs Clark and AGREED.

8113/21 Calendar of Meetings

- a. The dates and place for Parish Council and Planning Committee meetings for the 2021/22 municipal year were APPROVED, noting that the dates of the June 2021 and September 2021 fall outside of the usual third Thursday of the month.

8114/21 COVID-19

- a. It was NOTED that the legal challenge by lawyers in Local Government, Association of Democratic Service Officers and Herfordshire County Council, which was supported by National Association of Local Councils (NALC) over the interpretation of the existing legislation (primarily the Local Government Act 1972) was dismissed and therefore not successful.

8115/21 Planning

- a. Applications
SE/21/00875: Bonny Lodge, Wrotham Road, DA13 0RF - Proposed erection of a detached car barn and alterations to the dwelling. Cllr M Manley PROPOSED that the Parish Council objects to this application as there is insufficient information (drawings/elevations) to enable the Parish Council to make a decision. This proposal would be inappropriate in the Green Belt. SECONDED: Cllr Mrs Clucas and AGREED.
SE/21/01131: Dreamscape Three Squirrels, Farm Oak Lane, TN15 7JU - Minor elevational changes to existing dwelling. Cllr M Manley PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy. SECONDED: Cllr Mrs Howie and AGREED.

SE/21/01080: The Haybarn Land North of Haven Manor, Haven Hill, TN15 7LL – Demolition of existing buildings and erection of a new dwelling. Cllr F Cottee PROPOSED that the Parish Council has no objection to this proposed development in the Green Belt provided that it complies with local planning regulations.

We note that planning permission is conditional on the demolition of both existing agricultural buildings and the replacement of one of them on a like-for-like basis. To prevent further development on the site, which by definition is harmful to the openness of the Green Belt, we request that Permitted Development Rights should be withdrawn.

We also note the property is to be sold with a parcel of agricultural land to the North and East of the site. In the light of Estate Agents' advertising of the development potential of this site we request that this land is properly fenced off from the curtilage of the property and that its agricultural use is enforced.

SECONDED: Cllr S Glover and AGREED.

SE/21/001026: Haven Manor, Haven Hill, Hodsoll Street, TN15 7LL – Erection of part single storey part double rear and side extension linking the main dwelling to the Cottage. Cllr F Cottee PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy. SECONDED: Cllr Mrs Clucas and AGREED.

SE/21/00836: 71 Millfield, New Ash Green, D3 8HN – Single storey rear extension. Cllr Mrs Clucas PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy.

SECONDED: Cllr S Fishenden and AGREED.

SE/21/01262 and SE/20/01263: Leaders, Hodsoll Street, TN15 7LH – Proposed tree house. Cllr F Cottee PROPOSED that the Parish Council does not object to this application as long as it does not conflict with local planning policy. SECONDED: Cllr Mrs Clucas and AGREED..

The applications for information only were NOTED.

- b. The decisions, as set out in Appendix A to Agenda A/5/21 were RECEIVED and NOTED.
- c. Appeals
None at time of Agenda.
- d. Enforcements
None at time of Agenda. The Clerk has reported the erection of a large Log Cabin at Dittle Farmhouse to the Planning Enforcement Team.

8116/21 Finance

- a. The current financial position and accompanying reports were NOTED.
- b. The cheques signed since the last meeting were authorised. PROPOSED: Cllr Mrs Clucas SECONDED: Cllr V Ngwenya and AGREED.
- c. The minutes of the Finance Committee held on 27 April 2021 were NOTED.
- d. Cllr S Glover PROPOSED that litter picking equipment to provide 5 kits consisting of litter pickers, bag hoops and hi-vis vests are purchased and will be available from Ash Green Sports Centre for residents to borrow. SECONDED: Cllr M Manley and AGREED.

8117/21 Sports Centre

- a. It was NOTED that the next meeting of Ash Green Sports Centre will be held on 14 June 2021.

8118/21 Barnfield Park

- a. The next meeting of the Barnfield Park Liaison Group will be held in July 2021.

8119/21 Northfield

- a. The minutes of the meeting of the Northfield Management Committee held on 26 April 2021 were NOTED.

8120/21 Burial Ground

- a. It was NOTED that the next meeting of the Burial Ground Committee will be held on 23 June 2021. Cllr Mrs Clucas and the Clerk cleared rubbish from the Burial Ground.

The meeting was suspended at 20.53pm to receive reports from the District Councillors'.

The reports from the District Councillors are attached to these minutes.

The meeting reconvened at 21.13pm

8121/21 Youth

- a. Ms S Gaunt will advise when Kent County Council are permitted to start centre based youth session for the 11 – 18 year olds.

8122/21 Highways

- a. It was NOTED that the refurbished Fingerpost at the intersection of Ash Road and North Ash Road has been installed and looks fabulous. County Councillor D Brazier was thanked for organising the refurbishment.

8123/21 Footpaths

- a. No report

8124/21 Transport

- a. It was NOTED that the next meeting with KCC, Arriva and Parishes will be held on 12 October 2021.

8125/21 Health

- a. No report

8126/21 New Ash Green Focus Group and Police

- a. The minutes of the Focus Group meeting held on 12 April 2021 were NOTED.
- b. Cllr S Fishenden PROPOSED that the Parish Council establishes a CCTV Network, consisting of a database of the location of private CCTV with the owners consent, to be made available in the event of a crime or fly-tipping incident to assist the authorities should it be requested. SECONDED: Cllr Mrs Clucas and AGREED.
- c. Cllr S Fishenden PROPOSED that the Parish Council writes to Sevenoaks District Council requesting that the current bins in the shopping centre and at the pedestrian crossing are replaced with dual use bins with separate sides for general waste and recycling waste. SECONDED: Cllr Mrs Hobbs and AGREED.

8127/21 Ash, Hodsoll Street & Ridley

- a. Ash – no report.
- b. Hodsoll Street – a cautious re-opening of the Village Hall will start with the Big Breakfast being held on 03 July 2021. And tentative planning for the village fete to be held on 24 July 2021.

c. Ridley – no report.

8128/21 Bulletin and Website

- a. Bulletin – No report.
- b. Website – No report.

8129/21 Lunch Provision

- a. The take-away provision continues, and sit in lunches will resume when social distancing regulations have been removed.

8130/21 KALC

- a. No report.

8131/21 Reports, Circulars and Correspondence

The reports, circulars and correspondence as set out in A/05/21 were NOTED.

The meeting closed at 21.26

Signed:
Chairman

Date: