

**ASH-CUM-RIDLEY PARISH COUNCIL  
SPORTS CENTRE MANAGEMENT COMMITTEE**  
**Minutes of a meeting of the Sports Centre Management Committee held on Friday  
23 October 2020 commencing at 9.45am.**

*Due to the COVID-19 social distancing restrictions, the meeting of the Sports Centre Management Committee was held virtually via Zoom, in accordance with the Coronavirus Act 2020, clause 78(2).*

Present: Cllr M Manley  
Cllr Mrs Brammer (arrived 9.52am)  
Cllr Mrs Clark  
Cllr S Fishenden  
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager  
Ms K Law – Assistant Clerk and Finance Officer

**1. Apologies**

Cllr M Brown

**2. Declarations of Interests**

None

**3. Minutes of the Previous Meeting**

The minutes of the meeting of 02 September 2020 were approved and will be signed at the next physical meeting of the Management Committee.

**4. Finance**

- 4.1 Current Financial Position – the Finance Officer took members through the reports, noting that the income figure is distorted as we gave members one free month when the Sports Centre opened on 25 July 2020. The contract cleaning is over-budget due to having an external cleaner and increasing the cleaning time. Utilities have not been paid since lock-down and the school have advised that they will not charge us for utilities from March to August and will start charges from 01 September 2020. The budget for cleaning is significantly over-spent due to the introduction of the COVID-19 cleaning regime. £2,085 has been spent from the painting reserves, painting the gym, lobby and viewing gallery during lock-down. The grant from the Parish Council is drawn down on a need to basis and the full £15,000 will be used this year. The gym equipment was checked and necessary repairs carried out before re-opening. We have increased expenditure with the introduction of a card payment machine, which has proved popular with members. Income is reduced, with less members and restrictions on numbers in the gym and how Badminton and Squash can be played.
- 4.2 Cllr Mrs Brammer PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr S Fishenden and AGREED.
- 4.3 Budget 2021/22 – ideally, a few more months of running the centre would give a better indication of the performance of the Centre and the setting of a more realistic budget. Following discussion, Cllr M Manley PROPOSED that the budget is reviewed in February 2021 and that the Parish Council subsidy remains at £15,000 for the year 2021/22 to be drawn as needed. SECONDED: Cllr Mrs Clark and AGREED.

## **5. Sports Centre Managers Report**

### **Usage**

The graphs showing usage of the gym, classes and racket sports were discussed, noting the gym is getting busier, with existing members using the facility more often. Yoga has returned on a Monday evening and there is not sufficient interest to start the Wednesday evening classes. Gentle exercise classes are being held with two classes each on Tuesdays and Thursdays. The maximum attendance is 5 per class, which is much lower than the pre-COVID numbers. Racket sport members have been slow to return due to the new regulations and changes to the games to ensure that they are COVID safe.

### **Staffing**

The government Job Retention Scheme, Furlough, comes to an end on 31 October 2020. A revised scheme, the Job Support Scheme will be introduced on 01 November 2020 and will run for six months. This scheme, however, will not be taken up by the Parish Council as a viable option. Unfortunately, the Sports Centre is not in a position to return to the pre-COVID-19 rota and Cllr M Manley PROPOSED that temporary rota implemented in July 2020 will continue. SECONDED: Cllr S Fishenden and AGREED.

The focus is to keep the Sports Centre going and will be all right until March 2021, and will continue monitoring the evolving COVID-19 changes with monthly meetings to reassess the situation.

## **6. Sports Centre Website/Facebook/Instagram**

Stacey continues to post on facebook and Instagram, focusing on keeping users safe. Cllr S Fishenden will contact Ms Law to discuss the Sports Centre website.

## **7. Date of Next Meeting**

The date of the next meeting was set for Tuesday 01 December 2020 at 9.45am

The meeting closed at 10.42am

Signed: .....  
Chairman

Date: .....