

## ASH-CUM-RIDLEY PARISH COUNCIL

### Minutes of the meeting held on Thursday 15 March 2018 at Hodsoll Street & Ridley Village Hall, Hodsoll Street, TN15 7LE commencing at 7.45pm

Present: Cllr Mrs Brammer  
Cllr Mrs Clark  
Cllr Mrs Clucas  
Cllr Mrs Connell  
Cllr F Cottee  
Cllr S Glover (arrived 7.47pm)  
Cllr M Manley  
Cllr I Mann  
Cllr V Ngwenya  
Cllr P Nightingale (arrived 8.34pm)

In attendance: Alison de Jager – Parish Clerk  
Cllr D Brazier – Kent County Council  
Cllr A Pett – Sevenoaks District Council  
Cllr C Clark – Sevenoaks District Council

7334/18 Apologies for absence were received from Cllr M Brown (ill), Cllr Mrs Hobbs (family commitment), Cllr J Kelly (SDC meeting) and Cllr P Nightingale (late arrival). The apologies and reasons for absence were accepted.  
PROPOSED: Cllr Mrs Connell SECONDED: Cllr Mrs Clucas. District Councillor C Clark sent his apologies for late arrival.

7335/18 a. Declarations of Interest – Cllr M Manley declared a personal interest in item 5a 54 Redhill Wood as the applicant is known to him. Cllr Mrs Connell declared a personal interest in item 11- Northfield – kissing gate was installed by a family member.  
Declarations Of Interest b. No changes to the Register of Interests. Members were reminded that any alteration or new interests must be registered with the Monitoring Officer within 28 days.

7336/18 No requests received  
Dispensations

7337/18 It was RESOLVED that the minutes of the meeting held on Thursday 18 January 2018 be approved and signed as a true record. PROPOSED: Cllr M Manley SECONDED: Cllr I Mann and UNANIMOUSLY AGREED.  
Minutes

7338/18 a. Applications  
Planning **SE/18/005654: 54 Redhill Wood, New Ash Green, DA3 8QP** – Demolition of brick wall and fence. Erection of a 2 storey side extension to the North Elevation. Installation of an external flue. Erection of a part single ground floor extension and first floor extension with Gable roof to the East Elevation. Alterations to fenestration. Cllr Mrs Connell PROPOSED that the Parish council does not object to his application as long as it does not conflict with local planning policy and to draw your attention to the loss of amenity the proposed bedroom window will have on the rear neighbour at 22 Redhill Wood as it will look directly into the ground floor level of the house and garden as 54 Redhill Wood is situated downhill from 22.

7338/18  
Planning

Concerns were also raised regarding the emissions from the flue as roof height of 54 is lower than the roof height of 22.

A brick flue would be in keeping with other brick flues in the area.

FOR: 7 AGAINST: 0 ABSTENTIONS: 1

(Cllr S Glover arrived)

**Prior notification for information only:**

**SE/18/00486/PAC – Frieslawn Farm, Hodsoll Street, TN15 7LH** – Prior notification for a change of use from agricultural use to a dwelling house. This application is made under Class Q of the Town and Country Planning (General Permitted Development)(England) Order 2015. Cllr F Cottee PROPOSED that the Parish Council raises an objection to this application reminding Sevenoaks District Council that they had refused permission change of use approximately 4 years ago and to query why Dartford Borough Council was consulted but not the Parish Council. SECONDED: Cllr M Manley and UNANIMOUSLY AGREED.

**SE/17/04042/LDCPR: Flintstones, Bunkers Hill Road, TN15 7EY -**

Replacement of mobile home. NOTED.

b. Decisions

The decisions, as set out in Appendix A to Agenda A/03/18 were RECEIVED and NOTED.

c. Appeals – The appeal as set out in Appendix A to Agenda A/03/18 was RECEIVED and NOTED.

d. Enforcements - None at time of Agenda. NOTED.

e. The notes of the Planning Committee meeting held by email due to inclement weather conditions on 01 March 2018 were NOTED.

7339/18  
Finance

a. The current financial position and accompanying reports were NOTED. Cllr V Ngwenya advised members that both the Parish Council and Sports Centre budgets are as expected coming to the end of the Financial year.

b. The cheques signed since the last meeting were authorised. PROPOSED: Cllr V Ngwenya SECONDED: Cllr I Mann and AGREED.

c. The minutes of the meeting of the Finance Committee held on 20 February 2018 were NOTED.

d. Cllr Mrs Clucas PROPOSED that the provision of two Summer Family Fun Days to be held on Tuesday 7 August and Tuesday 21 August by Play Place in the amount of £1,274.22 is authorised with the shortfall of £74.22 taken from General Reserves. SECONDED: Cllr F Cottee and AGREED.

e. Cllr M Manley that the review of the Effectiveness of the System of Internal Audit 2017/18 carried out by Cllrs I Mann and P Nightingale be APPROVED without amendment. SECONDED: Cllr Mrs Clark and UNANIMOUSLY AGREED.

f. It was NOTED that the department for Communities and Local Government has confirmed that the appropriate sum for the purposes of **Section 137(4)(a) of the Local Government Act 1972** for Parish Councils for the purpose of Section 137 Expenditure is **£7.86** per elector.

g. The Report from the Internal Audit carried out on 5 February 2018 was NOTED.

7340/18  
GDPR

a. Cllr Mrs Brammer PROPOSED that the Local Councils Public Advisory Service is appointed as Data Protection Officer for both the Parish Council and Sports Centre in the amount of £250 and £150 respectively. SECONDED: Cllr V Ngwenya and UNANIMOUSLY AGREED.

- b. Cllr Mrs Brammer PROPOSED that a comprehensive Personal Information Audit is undertaken by the Local Councils Public Advisory Service for both the Parish Council and Sports Centre in the amount of £800 and £400 respectively. SECONDED: Cllr Mrs Clark and AGREED.
- 7341/18 Sports Centre a. It was NOTED that the next meeting of the Sports Centre Management Committee will be held on 30 April 2018.
- 7342/18 Parish Council Surgeries a. Cllr M Manley would like to promote the Parish Council by creating a forum for people to bring concerns to the Parish Council or to 'piggy back' other community events by having a presence or to consider a facebook page. Cllr Manley will bring a detailed proposal to the next meeting.
- 7343/18 Barnfield Park b. The minutes of the meeting of the Liaison Group held on 05 March 2018 were NOTED.
- 7344/18 Northfield a. The minutes of the meeting of the Northfield Management Committee held on 19 February 2018 were NOTED.
- 7345/18 Burial Ground a. It was NOTED that the minutes of the Burial Ground Committee meeting held on 12 March 2018 will be distributed with the April 2018 Agenda.
- 7346/18 Youth a. 8 – 12's –no report.  
b. Youth – It was NOTED that the youth club re-started on 7 March with increased staff and a restructuring of the way sessions will be run.
- 7347/18 Highways a. Pedestrian Crossing - it was agreed that the vegetation on either side of the pedestrian crossing was not causing an obstruction, and the danger is due to speeding vehicles.

**The meeting was suspended at 9.00pm to receive reports from the District Councillors.**

The report from the District Councillors is attached to these minutes.

**The meeting reconvened at 9.16pm**

- 7348/18 Footpaths No report.
- 7349/18 Transport a. It was NOTED that the minutes of the meeting of Arriva and the Parishes held on 13 March 2018 will be distributed with the April Agenda.  
b. Cllr Mrs Connell reported that since January 2018 there had been 22 incidents of objects being thrown at buses. This action could result in a custodial sentence as life could be endangered.
- 7350/18 Ash, Hodsoll Street, Ash & New Ash Green a. Ash – the subject of heaters will be discussed at the Annual General Meeting of Ash Village Hall.  
b. Hodsoll Street – Cllr F Cottee informed members that Ivor Stoneham has passed away and that a memorial service will be held for him on Friday 13 April at 11am at Stansted Church.

A n Equestrian table top sale will be held on 24 March and a Murder Mystery Evening is being planned.

- c. Ridley - no report
- d. New Ash Green – Village Day. It was suggested that the Sports Centre is involved in village day. Cllrs M Manley, Mrs Brammer, Mrs Connell and P Nightingale have volunteered to assist on the day.

7351/18  
Bulletin and  
Website

- a. Bulletin – The deadline for the next edition is 19 April 2018.
- b. Website – no report

7352/18  
Focus Group  
and Police

- a. It was NOTED that the next meeting of the Focus Group will be held on 16 April 2018.

7353/18  
Lunch  
Provision

- a. The cost of the lunch will increase in April to £5.50 and continues to be popular with between 26 – 30 regular members.
- b. Cllr Mrs Clucas celebrated her birthday and provided prosecco at the lunch this week and the cook had baked a cake.

7354/18  
KALC

- a. No report

7355/18  
Reports,  
Circulars and  
Correspond.

The reports, circulars and correspondence as set out in A/03/18 were NOTED.

The meeting closed at 9.40pm

Signed: ..... Date: .....  
Chairman