

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: info@acrpc.org.uk

03 July 2019

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Tuesday 09 July 2019** in the Viewing Gallery of Ash Green Sports Centre commencing at **7.00pm**.

Yours faithfully

A de Jager

Alison de Jager
Clerk to the Council

AGENDA

1. **Election of Chairman**
To elect a chairman for the 2019/20 year.
2. **Apologies for absence.**
3. **Declarations of Interest**
4. **Minutes**
To approve the minutes of the meeting held on 14 May 2019. (attached)
5. **Parish Council** (Appendix Pink)
 - 5.1 Current Financial position.
 - 5.2 To initial the current reconciled bank statement.
 - 5.3 To confirm the appointment of the internal auditor for the Parish Council and Ash Green Sports Centre for the year 2019/20 and to establish the scope of the audit as per the attached.
 - 5.4 To establish and approve the signatories to the bank accounts for the Parish Council and Sports Centre and the Business Charge Card for the Parish Council. Currently, in addition to the Clerk there is provision for six signatories to the Council's bank accounts and each cheque requires the signature of the Clerk and two of the four signatories. The signatories are the Chairman, Vice- Chairman, Finance Committee Chairman, Sports Centre Management Committee Chairman and two Councillors.
 - 5.5 To give consideration to the renewal of the contract for the photocopier as per the attached.
6. **Sports Centre** (Appendix Blue)
 - 6.1 Current Financial Position
 - 6.2 To initial the current reconciled bank statement.
 - 6.3 Parish Council Support Grant – to review the level of the Support Grant.
7. **Dates of future meetings:**
The date of the next meeting of the Finance Committee is 29 October 2019.

Circulation: Cllrs Brown, Brammer, Kelly, Mann, Ngwenya, Nightingale and
Assistant Clerk/Finance Officer