

**ASH-CUM-RIDLEY PARISH COUNCIL  
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Wednesday  
29 September 2021 at Ash Green Sports Centre, commencing at 10.00am.**

Present: Cllr M Manley  
Cllr Mrs Brammer  
Cllr Mrs Clark  
Cllr S Fishenden  
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager  
Ms K Law – Assistant Clerk and Finance Officer

**1. Apologies**

None.

**2. Declarations of Interests**

3.

None

**4. Minutes of the Previous Meeting**

The minutes of the meeting of 23 October 2020 were approved and signed. It was NOTED that the meeting scheduled for Monday 26 July 2021 was cancelled.

**5. Finance**

4.1 Current Financial Position – the Finance Officer took members through the reports, noting that £7,500 of the Parish Council grant has been transferred to the Sports Centre. Bank interest is over budget as compensation was paid in respect of a complaint. Room hire income has reduced as we have reduced the cost to hire the hall as COVID restrictions mean that the number of participants has been reduced. Squash – old members have not returned, but we have new people playing. Tennis is doing slightly better than expected. Refreshment's income is up. Wages are as expected for this time of the year. Telephones – an on-going complaint regarding the contract is yet to be resolved. Classes, Gentle Exercise and Yoga classes have started. Badminton is popular. The Summer Offer only attracted one person. Racket sport income has increased for both members and non-members. The payments were discussed and NOTED.

4.2 Cllr M Manley PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr V Ngwenya and AGREED.

4.3 Sports Centre Opening Hours and Charges – Cllr V Ngwenya PROPOSED that the opening hours of the Sports Centre are revised to open at 8.30am instead of 9am Monday to Friday and to move the opening hours on Saturday to 8.30 – 4pm and Sunday from 8.30am – 1pm SECONDED: Cllr M Manley and AGREED. The charges of the Sports Centre were discussed and Cllr Mrs Brammer PROPOSED that the revised charges are introduced on 01 November 2021. SECONDED: Cllr S Fishenden. (Charges attached to the minutes)

**5. Sports Centre Managers Report**

**Usage.** Monthly usage since opening on 12 April is as follows:

	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021
Gym	331	526	498	504	434	350
Casual Gym	9	40	40	19	26	34
Rackets	8	11	35	51	133	65
Casual Rackets	29	115	145	224	187	97
Classes	0	22	95	80	102	64
	377	714	813	878	882	610

### Classes

Gentle exercise classes are growing in popularity and we have increased them to 5 a week. 3 on Tuesday mornings and 1 on Wednesday and Friday mornings.

Yoga continues once a week. We have not re-introduced the Wednesday class as there is no demand for an additional class.

### Repairs and Maintenance

Squash court roofs – the work has been completed on the roofs and the additional work to the lower roof. The drainage pipes of the extractor fans for the air conditioning units on the lower roof were inverted by the roofers and this resulted in leaks in both squash courts, which have now been rectified.

### Sign

A quote has been received for the installation of a sign as illustrated below, however, the school are installing a covered walkway in-front of the Sports Centre, so we will delay any further quotations until the canopy has been installed.

### Staffing

Joan Peirce will retire on 30 September 2021 after 23 years' service. Joanne, our new receptionist will start on 01 October. She has started some training shifts and is settling in well

### 6. Sports Centre Website/Facebook/Instagram

Google analytics will be looked at to see how much traffic the website is generating.

### 7. Date of Next Meeting

The next meeting will be held on 27 October 2021 at 10.30am to discuss the Sports Centre Budget.

The meeting closed at 11.00am

Signed: ..... Date: .....  
Chairman