

## ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,  
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: [info@acrpc.org.uk](mailto:info@acrpc.org.uk)

12 July 2022

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Tuesday 26 July 2022** in the Viewing Gallery of Ash Green Sports Centre commencing at **7.00pm** when the following business will be transacted.

Yours faithfully

*A de Jager*

Alison de Jager  
Clerk to the Council

### AGENDA

1. **Election of Chairman**

To elect a chairman for the municipal year 2022/23.

2. **Apologies for absence.**

3. **Declarations of Interest**

4. **Minutes**

To approve the minutes of the meeting held on 12 May 2022. (attached)

5. **Parish Council**

(Appendix Pink)

5.1 Current Financial position.

5.2 To initial the current reconciled bank statement.

5.3 To confirm the appointment of the Internal Auditor for the Parish Council and Ash Green Sports Centre for the year 2022/23 and to establish the scope of the audit as per the attached.

5.4 To give consideration to the scope of audit and requirements to enable quotations to be sought for the appointment of an Internal Auditor for the year 2023/24.

5.5 To give consideration to the provision of a non-sharing broadband supplied by BT, delivering 100Mbs up load and 100Mbs download, including two cloud based telephones at a monthly cost of £280.00 and a 60 month contract.

5.6 To establish and approve the signatories to the bank accounts for the Parish Council and Sports Centre and the Business Charge Card for the Parish Council. Currently, in addition to the Clerk there is provision for six signatories to the Council's bank accounts and each cheque requires the signature of the Clerk and two of the six signatories. The signatories are the Chairman, Vice Chairman, Finance Committee Chairman, Sports Centre Committee Chairman and two Councillors.

6. **Sports Centre**

(Appendix Blue)

6.1 Current Financial Position

6.2 To initial the current reconciled bank statement.

6.3 Parish Council Support Grant – to review the level of the Support Grant.

6. **Date of next meeting:**

Circulation: Cllrs Brown, Brammer, Fishenden, Manley, Ngwenya, Nightingale and  
Assistant Clerk/Finance Officer