

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on
Tuesday 14 October 2025 at 7.00pm at the New Ash Green Village Association
meeting room, Centre Road, DA3 8HH**

Present: Cllr M Aspinall
Cllr C Clark
Cllr S Fishenden

In attendance: A de Jager – Parish Clerk and Sports Centre Manager
K Law – Deputy Clerk and Finance Officer
M Johnson-Hodges – Assistant Clerk
Mr B Ryder – Swale Leisure Trust

1. Apologies

Cllr R Brammer, Cllr M Manley.

2. Declarations of Interests

None

3. Minutes of the Previous Meeting

Cllr M Aspinall PROPOSED that the minutes of the meeting of 03 June 2025 were approved and signed as a true record. SECONDED: Cllr S Fishenden and AGREED.

4. Finance

4.1 Current Financial Position – The Sports Centre balance is £14,334 and a surplus of £3,976 before adjustments for wages. It was NOTED that, to date, the Sports Centre has not drawn on the subsidy from the Parish Council. For the same time last year, the balance was £1,283 with £7,500 of the subsidy received. Badminton income is approximately £2,000 over budget, membership and room hire income is up, but classes income has dropped. Utilities have been paid. Membership and studio usage increased with the closure of the Clocktower Gym.

5. Sports Centre Manager's Report

Usage Reports

Usage reports are attached for reference.

An early morning Boxercise class is currently being trialled at 6.15am on Tuesday mornings. Attendance has been low so far with limited interest.

Youth

Teen gym has been moved to Monday and Thursday evenings. Attendance is low with an average of three young people attending.

A new Kids Boxercise class for 8 – 12 year olds has been introduced on a Thursday evening, attracting up to 5 young people.

£1 Racket Sports will be offered again during the October half term.

Staff and Training

The Sports Centre currently has a vacancy for a part-time instructor/receptionist.

The second First Aid course will be held on 22 October 2025, following which, all staff will be First Aid trained.

Repairs and Maintenance

Lighting - the timer for the external lighting needs to be repaired.

Heating – following a substantial leak in the gents changing room, the old heating vent has been decommissioned. Further investigation will be undertaken by the plumber.

Tennis Courts and Gym Equipment.

Tennis Courts – Line Marking and Post Replacement

Following enquiries, it is not feasible to convert the tennis courts to paddle ball courts as this would require sectioning the area which is used by the school as a fire muster point. Some requests for tennis court usage have been received, but not in great numbers.

Gym Equipment –

- Rear Deltoid/Fly Machine: The seat has been repaired by a local handyman.
- Leg Extension/Curl Machine: the new machine has been well received by members.

6. Sports Centre Software, Website and Social Media

During July and August views on the website and social media accounts increased by 9.1%, primarily due to the provision of the Summer Scheme. Posts on social media platforms have been scheduled, and this has resulted in an increase in posts.

7. Leigh Academies Trust and Lease

Andrew White, Kent County Council Legal department has been contacted regarding the lease. If there is no further progress, Simon Beamish (LAT) and Cllr Maxine Fothergill (KCC) will be contacted.

8. Date of Next Meeting

The date of the next meeting of the Sports Centre Management Committee will be confirmed.

The meeting closed at 7.33pm

Signed:
Chairman

Date: