

Ash-cum-Ridley Parish Council
Minutes of a meeting of the Finance Committee held on Tuesday
14 May 2019 in the Viewing Gallery of Ash Green Sports Centre commencing
at 7.00pm

Present: Cllr V Ngwenya
Cllr Mrs Brammer
Cllr J Kelly
Cllr I Mann
Cllr P Nightingale

In attendance: Mrs A de Jager, Parish Clerk
Ms K Law, Assistant Clerk/Finance Officer

1. Apologies for Absence

Cllr M Brown.

2. Declaration of Interest

None

3. Minutes of Previous Meeting

The minutes of the meeting of 12 February 2019 were signed as a true record.

4. Parish Council

- 4.1 The accounts for the year ended 31 March 2019 for the Parish Council and Ash Green Sports Centre were RECEIVED and NOTED. It was NOTED that the Parish Council had set a balanced budget but had out-performed the budget and therefore the general reserves have increased. The Sports Centre ended the year with a £2,800 surplus, with the receipt of £7,500 subsidy from the Parish Council. Members were taken through the payments up to 31 March 2019.
- 4.2 The Finance Officer advised that 50% of the precept has been received and our general reserves are sitting at approximately 3.5 months running costs. Members were taken through the Income & Expenditure Account noting that £420 for an Arboricultural Report to discharge the planning condition for the memorial wall has been paid. A replacement pool table has been purchased and delivered to the Youth Club. The payments from 01 April 2019 to 07 May 2019 were NOTED.
- 4.3 The current reconciled bank statements were initialled by Cllr P Nightingale prior to the meeting.
- 4.4 It was NOTED that the Internal Audit was completed on 26 April 2019.
- 4.5 Fixed Asset Review – The review of the Fixed Asset Register was carried out and Cllr P Nightingale PROPOSED that the PROPOSED that it is recommended for confirmation by the Parish Council. SECONDED: Cllr I Mann and AGREED.

4.6 Squash Court Roof – The Sports Centre Management Committee have decided that the in-play front squash court wall needs to be repaired and will be on in August. The roof has been repaired and the contractor has advised that this is a temporary fix, which should last for approximately a year. The roof repairs to both squash courts need to be carried out, however, when obtaining quotes, contractors are reluctant to commit to a price as they do not know the extent of the work required until the roof is removed. An approximate cost has been calculated based on the area and price per m².

5. Sports Centre

5.1 Current financial position – Members were taken through the reports noting that the wage bill is under budget as some shifts are covered by the Clerk and Assistant Clerk. The telephone budget is at 25% as bills are received quarterly. Two showers have been replaced in the gents and the air conditioners have had their 6 monthly service. Members were taken through the payments from 01 April 2019.

5.2 Cllr P Nightingale initialled the current reconciled bank statements prior to the meeting.

6. Dates of Future Meetings

The dates for the meetings of the Finance Committee for 2019 were set as follows:

09 July 2019

29 October 2019

The meeting closed at 8.11pm

Signed:
Chairman

Date: