

Ash-cum-Ridley Parish Council
Minutes of a meeting of the Finance Committee held on Tuesday
23 October 2018 in the Viewing Gallery of Ash Green Sports Centre
commencing at 7.00pm

Present: Cllr V Ngwenya
Cllr Mrs Brammer
Cllr M Brown
Cllr J Kelly
Cllr I Mann
Cllr P Nightingale

In attendance: Mrs A de Jager, Parish Clerk
Ms K Law, Assistant Clerk/Finance Officer

1. Apologies for Absence

None.

2. Declaration of Interest

Cllr P Nightingale declared an interest in item 4.3 Sports Centre draft budget as his partner is a member of staff.

3. Minutes of Previous Meeting

The minutes of the meeting of 10 July 2018 were signed as a true record.

4. Sports Centre

- 4.1 Current financial position – Members were taken through the reports noting that the Sports Centre is performing slightly better than at the same time last year. The detailed Income & Expenditure Statement was discussed.
- 4.2 Cllr P Nightingale initialled the current reconciled bank statements.
- 4.3 The Sports Centre Draft Budget was considered with the request from the Sports Centre Management Committee to maintain the grant from the Parish Council at £15,000 for the year 2019/20. Cllr Mrs Brammer PROPOSED that the Sports Centre Budget is APPROVED without amendment. SECONDED: Cllr V Ngwenya. FOR: 5 AGAINST: 0 ABSTENTIONS: 1
- 4.4 Cllr I Mann PROPOSED that £7,500 of the 2018/19 grant is paid to the Sports Centre. SECONDED: Cllr J Kelly and UNANIMOUSLY AGREED.

5. Parish Council

- 5.1 Current financial position- the Finance Officer took members through the reports advising that the second tranche of the precept has been received and general reserves are sitting at approximately 6 times monthly running costs. Members were taken through the detailed Income & Expenditure Statement.

- 5.2 The current reconciled bank statements were initialled by Cllr P Nightingale.
- 5.3 It was NOTED that the interim internal audit was carried out on 08 October 2018.
- 5.4 GDPR – members were taken through the Data Audit and the recommendations from the report were considered. Where practicable, these will be implemented.
- 5.5 Staff Salaries – Cllr M Brown PROPOSED that the salaries of the Clerk and Assistant Clerk be progressed by one increment point effective from 01 April 2019. SECONDED: Cllr Mrs Brammer and UNANIMOUSLY AGREED.
- 5.6 Parish Council Budget 2019/20 – the draft budget was considered and as a response from Sevenoaks District Council regarding the use of the funds received under the Community Infrastructure Levy is awaited, Cllr M Brown PROPOSED that the budget is set with an increase in the precept of 5.4%. Should a favourable response be received before the Parish Council meeting in November, an increase of 2%, being £109, 984.00, will be recommended to the Parish Council. SECONDED: Cllr I Mann and UNANIMOUSLY AGREED.

6. Dates of Future Meetings

The dates for the meetings of the Finance Committee for 2019 were set as follows:

- 12 February 2019
- 14 May 2019
- 09 July 2019
- 29 October 2019

The meeting closed at 8.54pm

Signed: Date:
Chairman