

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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11 July 2025

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 17 July 2025 at New Ash Green Youth & Community Centre, North Square, DA3 8JY.**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF MEMBERS INTERESTS AND DISPENSATIONS****3. TO APPROVE THE MINUTES** of the Parish Council meeting held on Thursday 19 June 2025 (Attached).**SUSPENSION OF MEETING**

- **TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS' AND VILLAGE ASSOCIATION REPRESENTATIVE.**
- **PUBLIC SESSION**

4. CLERK'S REPORT**(APPENDIX A GREEN)**

To note the report of items for information from the Clerk.

5. COUNCIL ADMINISTRATION**(APPENDIX B ORANGE)**

5.1 Ash Burial Ground – to carry out a review of the Regulations for the Burial Ground and Memorial Garden.

5.2 Retention of Documents Policy – to carry out a review of the Retention of Documents Policy.

5.3 Kent Pension Fund Consultation – Proposed LGPS Funding Pool for Town and Parish Councils. To consider the attached email. Recommendation: that this matter is referred to the Personnel Committee to form a response to the consultation.

6. FINANCE AND GOVERNANCE**(APPENDIX C PINK)**

6.1 **Current Financial Position:** To receive a verbal update from the Deputy Clerk on the current financial position for the Parish Council and note the attached reports.

6.2 **Approval of Payments:** To approve the payments made since the last meeting, up to 10 July 2025.

6.3 Internal Audit Report – to give consideration to the final Internal Audit Report for the financial year 2024-25

7. PLANNING

(APPENDIX D GOLD)

7.1 Applications:

25/01744: 24 Westfield, New Ash Green, DA3 8QN - Double storey rear extension with Juliet balcony. Alteration to fenestration. Relocation of gate. **Cllr C Gorton**
25/01816 and 25/01817: The Manor House, North Ash Road, New Ash Green, DA3 8AJ – Conversion of existing Grade II listed building from office to residential use by the creation of 6 no 1 bed dwellings. New entrance porch. Alterations to fenestration. Installation of rooflights. Hard and soft landscaping.

Cllr I MacLeod

7.2 To note the notes of the Planning Applications Working Group meeting of 02 July 2025.

8. ASH GREEN SPORTS CENTRE

(APPENDIX E BLUE)

8.1 **Current Financial Position** – To receive a verbal update for the Deputy Clerk on the current financial position for Ash Green Sports Centre and note the attached reports.

8.2 **Approval of Payments** – To approve the payments made since the last meeting to 10 July 2025.

9. COMMUNITY AND ENVIRONMENT

9.1 **Community Warden** – Kent County Council has advised that their legal team have completed the agreement for the Community Warden and it will be sent to Parish Councils accordingly.

10. ITEMS FOR INFORMATION:

10.1 To receive verbal reports from all Councillors, for information only.

11. PROGRESS TRACKER

(APPENDIX G LIGHT BLUE)

11.1 To note the progress tracker of Council decisions.