

NORTHFIELD MANAGEMENT COMMITTEE
The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent DA3 8JZ
Telephone 01474 702760.

04 March 2025

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Monday 10 March 2025 at Hartley Library, Ash Road, Hartley, DA3, Ash Green Sports Centre, Ash Road, DA3 8EL commencing at 11am.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

A de Jager

Alison de Jager
Helen Boden

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interests**
3. **To approve the minutes of the meeting of 13 January 2025.**
4. **Finance Report** **APPENDIX A PINK**
 - 4.1 Financial Report
5. **Land and Site Maintenance** **APPENDIX B GREEN**
 - 5.1 To note that an additional inspection has been carried out to determine the safety of Ash trees in Barnetts Wood at a cost of £325.00, authorised by the Chairmen.
 - 5.2 The Inspection Report regarding the above was emailed to members and three quotations for the required works received. Due to the urgency of the required work, the Chairmen have authorised the acceptance of the quote from Sevenoaks Tree Care in the amount of £575.00 plus VAT.
 - 5.3 To give consideration to the specification for the grass cutting contract for Northfield. (attached).
6. **Horse Riding Route** **APPENDIX C BLUE**
 - 6.1 To carry out the annual review of the application pack for the Horse Riding Route.
 - 6.2 To agree a date to open the horse riding route for the year.
7. **Health and Safety** **APPENDIX D ORANGE**
 - 7.1 To review and complete the attached risk assessment for Northfield.
 - 7.2 Visual Inspection update
8. **Date of next meeting.**