

NORTHFIELD MANAGEMENT COMMITTEE

Minutes of the Meeting held on Wednesday 16 April 2025 at 11.00am at Ash Green Sports Centre, Ash Road, New Ash Green, DA3 8JZ

Present: Cllr S Fishenden
Cllr L Glander
Cllr V Sewell

In Attendance: A de Jager – Secretary
H Boden - Treasurer

1. Apologies for Absence

Apologies for absence had been received from Cllr I Macleod, Cllr M Manley and Cllr A Oxtoby.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the Meeting of 10 March 2025

Cllr S Fishenden PROPOSED that the minutes of the meeting held on 10 March 2025 are approved and signed. SECONDED: Cllr L Glander and AGREED.

4. Finance

4.1 Bank balances – the balances were RECEIVED and NOTED.

4.2 Financial Statement - the Council detail report setting out the financial position of the Northfield Management Committee as at 31 March 2025 was NOTED

4.3 Payments - the following payments were authorised for payment. PROPOSED: Cllr S Fishenden SECONDED: Cllr V Sewell and AGREED.

Chq no	Payee	Particulars	Net	VAT	Gross
100652	Graham's Gardens	Visual inspections inv 182 03/02, 10/02, 17/02	90.00	0.00	90.00
100653	Graham's Gardens	Visual inspection inv 184 03/03, 10/03, 17/03, 24/03	120.00	0.00	120.00
100654	Ash-cum-Ridley PC	Reimburse re bollard keys (New Bollards Direct)	42.00	8.40	50.40
100655	Sevenoaks Tree Care	Works in Barnetts Wood inv SI-25216	575.00	115.00	690.00
100656	T D Munday	Inv 27 & 31 Visual Inspection	160.00	0.00	160.00

4.4 Review of Standing Orders. – the review of Standing Orders was carried out without amendment. PROPOSED: Cllr L Glander SECONDED: Cllr V Sewell and AGREED

4.5 Asset Register – the review of the Asset Register was carried out without amendment. PROPOSED: Cllr S Fishenden SECONDED: Cllr V Sewell and AGREED

4.6 Internal Audit – it was NOTED that the Internal Audit will be carried out on 28 April 2025.

5. Land and Site Maintenance

5.1 Grass cutting contract – Cllr S Fishenden PROPOSED that the quote from Kent Grasslands is accepted in the amount of £1,050.00 plus VAT. SECONDED: Cllr V Sewell and AGREED.

5. Barnetts Wood – it was NOTED that the 63 Ash trees identified in the Quantitative Risk Assessment have been felled.

5.3 New trees – it was NOTED that the New Ash Green Woodlands Group have tackled the aftercare on some of the young trees, more volunteers are needed and the Committee agreed to publicise any events and encourage more volunteers.

6. Horse Riding Route

6.1 It was NOTED that the Horse Riding Route re-opened on Sunday 6 April 2025.

7. Health & Safety

7.1 It was NOTED that a new chain and padlock has been placed on the gate adjacent to Milestone Academy.

7.2 Visual Inspections – the informal camp fire, plastic chair and logs near the wildflower meadow will be cleared.

8. Date of Next Meeting

The date of the next meeting was set for Tuesday 6 May 2025 at Hartley Library at 12.00 noon.

The meeting closed at 11.25am

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Chairman

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Date