

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green,
Longfield, Kent, DA3 8JZ. Telephone: 01474 702760 email: info@acrpc.org.uk

16 July 2021

Dear Councillor

You are invited to attend a meeting of the Finance Committee which will be held on **Tuesday 27 July 2021** in the Viewing Gallery of Ash Green Sports Centre commencing **at 7pm** when the following business will be transacted.

Yours faithfully

Alison de Jager

Alison de Jager
Clerk to the Council

AGENDA

1. **Election of Chairman**

To elect a Chairman for the 2021/22 year.

2. **Apologies for absence.**

3. **Declarations of Interest**

4. **Minutes**

To approve the minutes of the meeting held on 27 April 2021. (attached)

5. **Parish Council**

(Appendix Pink)

5.1 Current Financial position.

5.2 To initial the current reconciled bank statement.

5.3 To note the Internal Audit Report for 2020/21 as per the attached.

5.4 To confirm the appointment of the internal auditor for the Parish Council and Ash Green Sports Centre and to establish the scope of audit as per the attached.

5.5 To establish and approve the signatories to the bank accounts for the Parish Council, Sports Centre and the Business Charge Card. Currently, in addition to the Clerk there is provision for six signatories to the Council's bank accounts and each cheque requires the signature of the Clerk and two of the five Councillor signatories. The signatories are the Chairman, Vice-Chairman, Finance Committee Chairman, Sports Centre Management Committee Chairman and two Councillors.

6. **Sports Centre**

(Appendix Blue)

6.1 Current Financial Position

6.2 To initial the current reconciled bank statement.

6.3 Parish Council Support Grant – to review the level of the Support Grant.

7. **Date of future meeting:**

12 October 2021

Circulation: Cllrs Brown, Brammer, Fishenden, Ngwenya, Nightingale and
Assistant Clerk/Finance Officer